

BANDERA RIVER RANCH WATER SUPPLY CORPORATION
161 Broken Spur Cir, Bandera TX 78003
BOARD MEETING
AUGUST 11, 2022, 2:00 PM

DIRECTORS PRESENT WERE:

Ernie DeWinne Billy Wilson David Kelley Rod Goff

OTHERS IN ATTENDANCE WERE:

Susie Crews Ron Beadles Charles Altvater Joe C. Ortega Karen Antill

There being a quorum present, the meeting was called to order by Vice President Billy Wilson at 2:00 PM, August 11, 2022.

MINUTES: Directors read the Minutes of the previous meeting of July 14, 2022.

MOTION: Rod Goff made a motion to accept the Minutes of the meeting of July 14, 2022. David Kelley seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

TREASURER'S REPORT: Ernie DeWinne presented the financial reports of July 2022 to the Board and guests, noting that the BRRWSC continues to be in good condition, financially.

MOTION: Rod Goff made a motion to accept the Treasurer's report as presented, seconded by David Kelley - The BOD voted unanimously to accept the report, and the motion passed.

OPERATIONS REPORTS:

Field Operations: Joe C. Ortega reported that they installed brick pavers in one new driveway, and he sent Joe A. Ortega to Boerne to pick up chlorine so we won't be charged the \$75.00 delivery fee. Joe C reported that there was a bad injector at plant #3, Jordan was able to come out and put in a used one for \$200.00. Joe reported that they repaired three (3) leaks on curb stops, marked two (2) 811 locates, went shopping for a new truck with Billy and after that they went to Federal Surplus and purchased some tools and pipe cutters. Joe C reported that he went with Bonnie and Billy to pick up the new company truck and now Joe C and Joe A are working on cleaning up the Ford to put it up for sale. Joe C reported that they cleaned up the well sites because TRWA is coming out tomorrow, and helped two (2) customers with leaks on their side of the meter.

Office Operations: Karen Antill reported that she has completed billing, 941 monthlies, invoices, paying bills, payroll, pumping reports, updated website, checks meters when she can, worked on the TRWA water source paperwork with Rod, journal reports, credit card payments, deposit checks, put in new customers, minutes among other monthly duties.

Class C Licensed Operator: Billy Wilson went over John Hegemier's report. John completed the 2nd quarter DLQOR for Bandera River Ranch and the Condos. Ongoing, create well book for all the wells. Upcoming, 3rd quarter DLQOR.

ITEMS FOR DISCUSSION AND BOARD ACTION:

OLD BUSINESS:

- A. Discuss and review water use restrictions and stages – Billy advised that the wells are still low and until we get beneficial rain and the aquifers recover we will need to stay in Stage IV Critical Water Use Restrictions, the Board agreed. Billy advised that he has requested one (1) week of daily readings out of each quarter for the last eight (8) quarters so he can plot our drought provisions for the Trinity. Billy advised that in 2023 or 2024 he would like to see well #5 cleaned out but not any sooner. Rod Goff will rewrite the letter, Karen will print and put on postage, and Susie Crews has volunteered to put on address labels and stuff the letters.
MOTION: Rod Goff made a motion to stay in Stage IV Critical Water Use Restrictions for another sixty (60) days, David Kelley seconded the motion. – The Board voted unanimously and the motion passed.
- B. Update on Plant #1 site glass – Joe C advised that he spoke with Carl from Waterboyz regarding the site glass at well #1, they still have not come out to see what is needed. Tabled.
- C. Update on Well #7 TCEQ permit – Joe C Ortega reported that he has not heard anything from Bob Thonhoff and will call Bob to see if he has heard from TCEQ about the status of our permit for well #7. Tabled

- D Update on Generator for Plant #3 – Billy Wilson reported that he hasn't heard anything from Jordan from Kilowatts Power Solutions, just knows that he is putting it back together. Billy advised that there is a guy that Jordon deals with that has refurbished and new disconnects for the generator, Billy asked him to get new and refurbished prices for the disconnect while the generator is still there; that way the Board can review the prices and see if they want it put on now or later.

- E. Discuss additional diffusers for our wells – Tabled

- F. Discuss and possible approval of security system – Tabled.

- G. Update on Source Water Protection Plan – Billy advised that Jewel from the TRWA is coming out tomorrow to view the sites and work on the Source Water Protection Plan.

NEW BUSINESS:

- A. Discuss and adjust details on drought restriction letters. – Ernie DeWinne advised that we need to add the number of days a low flow device will be installed on a customer's meter if they violate the Stage IV Critical Watering Restrictions, the Board discussed and agreed to have the low flow device put on for seven (7) days.

- B. Approve Texas Partners Bank (TPB) signature card list. – Ernie DeWinne advised that David Kelley needs to be added to the Operations checking account signature card at TPB. Ernie advised that he went through all the other resolutions and for the Debt Service Reserve account at TPB we will need to add Billy Wilson and delete Stephen E Malone, the Depreciation Reserve we will need to add Billy Wilson and delete Stephen E. Malone. Ernie advised that he will write up the resolutions and take them to TPB and the bank will call when everyone needs to sign the signature cards.

MOTION: Ernie DeWinne made a motion to adopt a resolution to add David Kelley to the Operations checking account signature card at TPB, and also add Billy Wilson and delete Stephen E. Malone for both the Debt Service Reserve account and the Depreciation Reserve account at TPB, Billy Wilson seconded the motion. – The Board voted unanimously and the motion passed.

MEMBERSHIP COMMENTS: A guest commented about a violation letter he received for filling a water tank and taking it out of the subdivision. The Board advised that the water is to be used for the residents of Bandera River Ranch subdivision only and is a violation to take water out of the subdivision. The Board advised that this falls under the Stage IV Critical Water Use as outside water usage. The guest advised that he is taking this water to another home he owns because they are having well problems, Ernie advised that he will get with the Bandera County River Authority and Groundwater District to see what he can find out to see if he can help him get water to his other home outside the subdivision. Ernie will report his findings at the next board meeting.

ADJOURNMENT: There being no further comments, Ernie DeWinne made a motion to adjourn the meeting into Executive Session to discuss employee matters, seconded by Billy Wilson. The BOD voted unanimously to adjourn the meeting into Executive Session at 3:04 PM.

MOTION:

The Board reconvened at 3:15 and Ernie DeWinne made a motion to adjourn, David Kelley seconded the motion. – The Board voted unanimously and the meeting was adjourned at 3:16.

The next regular BOD meeting will be held on Thursday September 13, 2022, at 2:00 p.m.

BRRWSC VICE PRESIDENT, BILLY WILSON _____

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE _____